



## Florida Association for Hazmat Responders

*A Professional Interest Section of the Florida Fire Chiefs' Association*

Friday, January 24, 2020

**COMMITTEE**  
Frank DeFrancesco  
**CHAIRMAN**

09:54 Meeting called to order

J.W. Scott  
**VICE CHAIRMAN**

Members Present:  
Frank DeFrancesco-Chair

Sandra Brookings  
**SECRETARY**

John Scott-Vice Chair

Matt Marshall  
**IMMEDIATE PAST  
CHAIRMAN**

Mike Bloski

Anthony TJ Smith

David McIntire

Johnathan Lamm

Heather Love

Allen Willis

Ed Dwyer

Stephen Shaw

Todd Tanner

Michelle Cechowski

Bryan Caro

Mike Murphy

Jason Wilkerson

Emanuel Washington

Richard Knuff

### REGIONAL REPS

Anthony Smith  
**Region 1**

Allen Willis  
**Region 2**

David McIntire  
**Region 3**

Randy Kahle  
**Region 4**

Heather Love  
**Region 5**

Edwin Dwyer  
**Region 6**

Stephen Shaw  
**Region 7**

Read Minutes from 2019 Summer Meeting.

Acceptance Motion from Lamm: second by McIntire

### **Old Business:**

**Hazmat Deployment Document-** A draft of a proposed deployment document was distributed and discussed. The membership offered edits to the document. Final disposition was to send out to the membership again for additional comments. A timeline was decided upon to have a comment period to end by February 15, and a final draft to SERP by the beginning of hurricane season. Ed Dwyer requested the document to be posted to FFCA website. The final document will be voted upon at the Summer Meeting. A word document will be sent out next week.

In addition to a deployment document, a definition of missions should be developed in order to refine the purpose of the requests.

**SERP-** At the SERP meeting earlier in the week sustainment and logistics were discussed. The discussion included what team should supply, duration of self-sustainment, logistics for support during staging and during deployment. SERP is looking for assistance with this project and would like volunteers to assist. FLAHR will forward the request to the membership.

### LIAISONS

Mike Murphy  
**FFCA**

Dorian the Summer Hurricane- During the summer, Hurricane Dorian developed off the coast causing the deployment of many resources including hazmat components. Frank DeFrancesco was dispatched to the Orange County IMT as a subject matter expert- hazmat liaison. Discussion occurred about the deployment and some of the issues that were dealt with. Mike Murphy suggested that we add this position in the deployment document and that we need to look for depth for others to fill the role.

During the deployment two hazmat teams and recon teams were staged. Discussed how the teams were selected and their expected mission. Discussion also occurred about Survey 123 and how easy it worked and how fast it was deployed to the responding agencies.

In addition to working with ESF 4/9 the hazmat section dealt with ESF10 and had a preliminary mission to survey 302 facilities.

SharePoint- During the SERC meetings four additional Best Practices standard operating procedures were approved for distribution. All the documents will be available on the SharePoint site. A copy of the documents and the link will be distributed next week.

We are nearly complete with updating all of the documents that have been produced over the years and all of them will be posted on the SharePoint. The next project will update other hazmat documents that are located on the website.

## **New Business**

NMAS- SERP is utilizing a new logistics program to track resources through the state. In order to enter resources in the database an identification number is assigned to the resource. In order not to recreate the wheel, years ago regional response teams were assigned a number and letter identifying the resource within the region. The number identified the region and the letter identified the team. The system did not and does not recognize any resource as being better than another and is not intended for one resource to be deployed before another. The number/letter system is only for team identification in a database. Since the inception of the identification system new teams have been formed. Frank DeFrancesco will be getting with JW Scott and Scott Chappell to identify the resources and enter them into the system. More information will be coming forward.

Shirts- Years ago FLAHR had shirts made which were provided by the FFCA. Due to the costs and the lack of sales, FFCA stopped making the shirts. Frank DeFrancesco brought to the group the idea of bringing the shirts back. Discussion on mechanism to purchase. Mike Murphy will contact FFCA to see if the emblem is digitalized and if we can obtain it. Several ideas for vendors were discussed. The Hazmat Symposium offered to assist FLAHR with a possible vendor.

FFCA Governing Policy- JW Scott, Ed Dwyer and Mike Bloski worked on a final draft of the governing policies. They eliminated many duplications and made sure there were no conflicts between the FFCA and FLAHR. Discussion occurred about membership requirements for FLAHR council positions, the development of position proxies, attendance requirements, the utilization of conference calling for our winter and summer meetings, obtaining membership list from FFCA whenever we meet and for any voting situations, and utilizing the same process as FFCA for the Section's elections. A draft will be sent out to the membership and JW Scott will setup a conference call to discuss the policies. A deadline of January 31 was requested by FFCA. We will submit a final copy with a request asking to allow us to continue to edit until the Summer meeting.

FFCA Membership: Over the course of the past couple of years, recruitment has occurred via emails to members lists on the mailing list. As a Section we need to better educate members to join FFCA. Many members think you need to be a chief to join. A recruitment flyer needs to be produced in order to recruit new members. Jonathon Lamm advised that the Hazmat Symposium will assist with recruitment by placing the flyers in the participant's symposium bag and by placing a advertisement in the program. Mike Murphy asked if FLAHR members could get a discount to the symposium. Jonathon replied that it would not be possible to do that. Discussion also occurred to possibly having a booth for our Section. In addition, adding a logo on the web site guiding people to our website.

The Hazmat Symposium has been a huge supporter for FLAHR. The FFCA and the Hazmat Symposium are working together to improve communication and relations between each organization. This year Chief DeJesus spoke at the opening ceremony of the Hazmat Symposium. Over the past three years, FLAHR has hosted their Winter meeting at the symposium. Discussions are occurring about moving the meeting to earlier in the week. JW Scott also offered to assist with making the meeting available via a conference call.

Elections: The meeting was turned over to JW Scott to handle the elections. The President, Secretary and the even number region positions are open for elections. Although a notice that election for the positions were sent to the membership, the notification and process for nominations did not meet the FFCA election process. Discussion occurred about the process and what will occur. A notice will be sent out asking for nominations and a ballot will be sent to members of the section will be sent out. JW Scott will continue to handle the election process.

Since the council has an opening, the current Chair can appoint members to fill the position. However, since the Secretary position is open due to the resignation of Sandra Brookings and is up for election a motion was made by JW Scott to appoint Mike Bloski for Secretary till the election. 2nd by Jonathon Lamm. All in favor.

There is a vacancy in Region 1. Anthony Smith had resigned. The chair appointed Caro to the position.

JW Scott will be stepping down this year. He has taken a position with DEM in which he feels may cause a conflict of interest. He would like to stay with the organization as a liaison between FLAHR and DEM.

As the membership continues to grow, Liaisons with other agencies will be added to the council such as the DEM and LEPC.

### **Good of the Order**

Ed Dwyer advised that the Florida FLO-EX will be May 4-7, 2020. More information coming, funds are available to distribute for the exercise. Regions 1-3 will be at Camp Blanding.

Motion to Adjourn by David McIntire, 2<sup>nd</sup> by Jonathon Lamm. Adjourned at 11:55