

Battelle PPE Decontamination Unit SOG

Located in Miami-Dade County

Battelle has deployed a decontamination unit in coordination with FEMA and Defense Logistics Agency at no cost to the entities in the State of Florida. This unit can decontaminate **non-cellulose N95 masks only**.

Respirators (N95s) can be decontaminated up to 20 times, however they must not be visibly soiled (free of blood, mucus, makeup, lip balm, etc.) or damaged. If N95s are visibly soiled or damaged, they will be discarded.

Below are instructions in order participate in this process:

Government Entities	
Defined as	Non-hospital entities within the county, to include law enforcement, fire rescue, EMS, etc.
Mandatory First Step: Signup Process	Each entity must Sign a Service Agreement. These services are provided at no cost. Navigate to the link below to begin this signup process: https://www.battelle.org/inquiry/offerings-and-services/covid-response After signing the service agreement, a three-digit code will be assigned to your facility. You will also need to designate a point of contact for your facility.
Sending N95s to be decontaminated	<ol style="list-style-type: none"> 1. Identify N95s to be decontaminated and write the three-digit code assigned to your facility on the masks. 2. Pack N95s in a plastic bag (this does not need to be a biohazard bag). Place in another plastic bag to double bag the masks. Clean the outside of the external bag with disinfectant. 3. Put the bag in a shipping box and label the box with the three-digit code. 4. Your designated point of contact for your facility will receive prepaid FedEx labels and Biohazard labels from Battelle, that must be taped to the box in order to ship masks. 5. Send via FedEx. 6. Items will be decontaminated and shipped back to the facility within 72 hours. When they are returned to your facility, Battelle will have written a tally on the masks to track how many times they have been decontaminated.

Hospitals	
Defined as	Hospitals within the State of Florida
Mandatory First Step: Signup Process	Hospitals must Sign a Service Agreement. These services are provided at no cost. Navigate to the link below to begin this signup process: https://www.battelle.org/inquiry/offerings-and-services/covid-response

	After signing the service agreement, a three-digit code will be assigned to your facility. After signup, Cardinal Health will also follow-up with hospitals to coordinate N95 mask pickup.
Sending N95s to be decontaminated	<ol style="list-style-type: none"> 1. Identify N95s to be decontaminated and write the three-digit code assigned to your facility on the masks. 2. Pack N95s in a plastic bag (this does not need to be a biohazard bag). Place in another plastic bag to double bag the masks. Clean the outside of the external bag with disinfectant. 3. Put the bag in the box and label the box with the three-digit code and a biohazard sticker (to be provided by the entity it is being picked up from). 4. Cardinal Health Courier Service will pick up items and take them to be decontaminated. 5. Items will be decontaminated and curried back to the facility within 72 hours. When they are returned to your facility, Battelle will write a tally on the masks to track how many times they have been decontaminated.

Community Based Testing Sites	
Defined as	<p>State-supported drive through collection sites.</p> <p>Note: Walk up testing sites that are locally supported cannot receive decontamination services directly and should coordinate through their partner hospital or county jurisdiction and should follow the 'Government Entity Instructions' above.</p>
	<ol style="list-style-type: none"> 1. Identify N95s to be decontaminated and write the three-digit code assigned to your facility on the masks. 2. Pack N95s in a plastic bag (this does not need to be a biohazard bag). Place in another plastic bag to double bag the masks. Clean the outside of the external bag with disinfectant. 3. Put the bag in a shipping box and label the box with the three-digit code. 4. Your designated point of contact for your facility will receive prepaid FedEx labels and Biohazard labels from Battelle, that must be tapped to the box in order to ship masks. 5. Send via FedEx. 6. Items will be decontaminated and shipped back to the facility within 72 hours. When they are returned to your facility, Battelle will have written a tally on the masks to track how many times they have been decontaminated.