

# NON-CONGREGATE SHELTERING CHECKLIST

Coronavirus 2019 (COVID-19)

In a memo distributed on March 18, 2020, FEMA recognizes that non-congregate sheltering may be necessary in this Public Health Emergency to save lives, to protect property and public health, and to ensure public safety, as well as to lessen or avert the threat of a catastrophe. In accordance with Section 502 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, eligible emergency protective measures taken to respond to the COVID-19 emergency at the direction or guidance of state, local, tribal, and territorial public health officials may be reimbursed under Category B of FEMA's Public Assistance program.

By initialing each line, I \_\_\_\_\_, with \_\_\_\_\_, acknowledge and accept the conditions and regulations noted. In the case of the bulleted subpoints, my mark acknowledges the documentation status.

- \_\_\_\_\_ 1. The non-congregate sheltering must be at the direction of and documented through an official order signed by a state, local, tribal, or territorial public health official.
- \_\_\_\_\_ • This order is attached to this form.
  - \_\_\_\_\_ • This order is not attached to this form.

Additional Information: \_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
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- \_\_\_\_\_ 2. Any approval is limited to that which is reasonable and necessary to address the public health needs of the event and should not extend beyond the duration of the Public Health Emergency.

Additional Information: \_\_\_\_\_  
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- \_\_\_\_\_ 3. We shall follow FEMA's Procurement Under Grants Conducted Under Exigent or Emergency Circumstances guidance and include a termination for convenience clause in our contracts.

Additional Information: \_\_\_\_\_  
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4. Prior to approval, we shall provide an analysis of the implementation options that were considered and a justification for the option selected.

- The analysis is attached to this form.
- The justification is attached to this form.

Additional Information: \_\_\_\_\_  
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5. The funding for non-congregate sheltering to meet the needs of the Public Health Emergency cannot be duplicated by another federal agency, including the U.S. Department of Health and Human Services or Centers for Disease Control and Prevention.

Additional Information: \_\_\_\_\_  
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6. Applicable Environmental and Historic Preservation laws, regulations, and executive orders apply and must be adhered to as a condition of assistance.

Additional Information: \_\_\_\_\_  
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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Organization

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FEIN